

<Creative Academy>

<Access and Participation Statement>

<Academic Year 2018/19>

VERSION HISTORY (KEEP 5 MOST RECENT CHANGES)

Date	Document Version	Document Revision History	Document Author/Reviser
<Insert version completion date>	<Insert version number>	<Briefly describe work completed to create the version>	<Name author or reviser>
23.05.2018	1.0	Initial draft	Jagdev Khatkar
31.08.2018	1.1	Draft amendments staff away day	Jagdev Khatkar

APPROVALS (KEEP 5 MOST RECENT CHANGES)

Date	Document Version	Approver Name and Title	Approver Signature
<Insert approval date>	<Insert version approved>	<Provide name and title of approver>	
23.05.2018	1.1	George Kirkham (Programme Leader)	GAK
12.10.2018	1.1	Alan Sinclair (Chair)	

Document Version: <Version 1.1. (31.08.18)>

Providers name: Slough Borough Council (Creative Academy)

Providers UKPRN: 10005916

Legal address: Slough Borough Council, 51 St Martins Place, Bath Road, Slough, Berks SL1 3UF

Main site: Creative Academy, Orchard Centre, 73a Stoke Poges Lane, Slough. Berks, SL1 3NY

Contact point for enquiries about this student protection statement: Jagdev Khatkar (see end of statement)

Context

In preparation of registration for the academic year 2019/20 with the Office for Students (OFS) approved providers are required to publish an access and participation statement that is updated and republished on an annual basis. The Creative Academy does not currently operate an access and participation agreement with any other bodies / organisations however this will be in place and fully operational for the academic year 2019/20. Whilst there is no formal statement currently in place the Creative Academy has an excellent track record of providing fair access to all of its programmes and is fully committed to ensure this continues underpinned with this statement. This statement has been prepared for 2019/20 however with careful monitoring the Creative Academy will ensure it is constantly updated to ensure it is fit for purpose, relevant, current and identified enhancements are added. A copy of this statement will be made available for both prospective and current students on the website. [Creative Academy](http://www.creativeacademy.org) Students will be involved in updating this statement.

Introduction

The Creative Academy is a department / team that was created in 2003 within Slough Borough Council as part of a 29 acre development project in the town centre called the 'Heart of Slough'. Since the Creative Academy opened its doors in 2003, more than 6000 people have taken part in some way. Between the years 2003 and 2007 the Creative Academy with European Social Fund (ESF) funding engaged with underrepresented people in the creative industries in dance, film, music, textiles and many other projects. Some of the access and participation targets that were met during this period include increasing young white male participation in dance, Black Minority Ethnic participation in media and film and access for people with disabilities in the creative industries. It was the dissemination of this project that led to the Creative Academy choosing dance as its mainstreaming activity for its future. In 2007 the Creative Academy validated a foundation degree in dance with the University of West London to meet local and national demand of a growing industry. In 2009 to

Document Version: <Version 1.1. (31.08.18)>

compliment the student journey; and offer progression from level 5 the Creative Academy validated a level 6 qualification, BA (Hons) Top up Dance. The Creative Academy currently offers two routes into accessing Higher Education in a 2 year Foundation Degree and a 1 year BA(Hons) Top up degree.

The Creative Academy mission states the purpose of its programmes:

Creative Academy aims to create confident, knowledgeable, technically proficient, versatile, strong, independent, passionate and talented performers/teachers ready for the diverse dance industry by:

- Offering industry relevant, affordable and innovative vocational dance training
- Creating an inspirational and inclusive learning environment
- Ensuring students are treated as individuals
- Supporting students to reach their full potential
- Engaging high profile industry partners
- Being wholly committed to developing and maintaining the highest quality standards
- Creating employment and performance opportunities

The Creative Academy (with Slough Borough Council) has always placed access and participation to all of its programmes at the forefront of every decision made whilst promoting opportunity for all by creating an inclusive environment. All programmes are underpinned with strong Slough Borough Council equal opportunities and equality policies and trained staff who understand the importance of these. The Creative Academy has today fostered all of its beliefs, objectives, outcomes and working methods for inclusion from the ESF funded programmes that made widening participation such a success into its current programme. The challenges facing the dance sector remain very real such as attracting male students from socioeconomic disadvantaged backgrounds or recruiting those from Black Ethnic Minority (BME) backgrounds. This is mainly down to the fact that dance is generally a youthful career, female dominated and cultural stereotypes. For these reasons the importance of having an all inclusive environment, policies and procedures from applications, auditions, admissions, enrolment, registration, progression through to graduation is of the utmost importance to break these barriers.

Widening Participation

Widening Participation is a government-led initiative to increase the number of people from under-represented social groups who progress on to further and higher education (HE). At the University of West London we provide opportunities and specialist programmes for

Document Version: <Version 1.1. (31.08.18)>

people within these groups to experience HE and access support that they may need to progress further.

By combining knowledge of higher education and careers routes, with insight into industry gained from our network of employers we aim to challenge preconceptions, raise attainment and help people develop the skills and knowledge needed to meet their aspirations.

The Creative Academy is fully committed to improving access, participation, success and progression for students of all backgrounds and is committed to regularly reviewing data to monitor progress, identify areas for improvements and build on areas of success. Using this analysis we are able to make clear decisions on how we can strengthen our position in the market as one of the top schools offering opportunity to study Higher Education in the Dance field to prospective students of all backgrounds regardless of disability, culture, race, ethnicity, gender, age, sexuality and other factors identified as barriers.

The Creative Academy with guidance from the Office for Students will focus on three key themes:

- Access
- Success
- Progression

Promoting accessibility to all

The Creative Academy operates a fair and clear admissions policy with easy to understand entry criteria for its programme. Applications are welcomed from all prospective students from all backgrounds. The Creative Academy is committed to the promotion of equal opportunity, equality and inclusion to all aspects of the student lifecycle from recruitment, admissions to achievement. We are able to do this by having clear guidelines, policies and regulations that are understood by all staff involved in the decision making process whether it be assessing an application, being on a panel for an audition or teaching on a programme to ensure student progression. The Creative Academy will ensure that all staff promoting the programme do so in a fair, clear and inclusive way with a tailored approach for the specific audience. The Creative Academy will ensure all staff has the tools to deliver in an environment that is inclusive and supportive. The Creative Academy will ensure the sharing of good practice across all elements of all of its programmes.

Wider, fairer and transparent access into Higher Education

The Creative Academy will provide clear progression routes to Higher Education within all its programmes. To ensure the opportunity for participation and access from underrepresented groups remains open to all the Creative Academy will constantly look at ways in which we

Document Version: <Version 1.1. (31.08.18)>

can break barriers to promote inclusion. An example of this is to encourage participation and access from those from socioeconomic disadvantaged backgrounds we are committed to keep our fees at the lowest entry point to keep Higher Education affordable for prospective students. The Creative Academy will ensure that good financial management and working closely with Slough Borough Councils finance team that programmes remain self sustaining and re-investment into the programme is done within all procurement guidelines enabling us to keep low course fees for entry and continuation.

Increase opportunity and access for underrepresented groups in Higher Education

The Creative Academy are committed to increase student participation from all underrepresented groups into Higher Education focusing particularly on those from socioeconomic disadvantaged backgrounds, male students and those from Black Ethnic minority groups as these are the most underrepresented groups in the dance sector. To achieve this; the Creative Academy are working closely with schools, colleges and bodies such as Slough School Sports Network promoting the opportunity to study at Higher Education level. The Creative Academy tutors are actively going into schools and colleges delivering speeches, workshops and promoting the advantages of studying Higher Education. To increase participation from underrepresented groups the Creative Academy developed a programme of activities (Creative Saturdays) including Pilates, dance and Parkour from ages 3 upwards in the local community with the aspiration that these people will look to study at HE level. The make up of these participants range from male, BME, children and adults. Engaging with hard to reach groups remains a priority of Slough Borough Council and by developing programmes at lower levels the hope is to open the gateway for people to study and work in the creative industries.

Providing information, support, advice and guidance to prospective students

The Creative Academy will continue to provide information, support, advice and guidance to prospective students whether they are offered a place at the institution or not. Through the admissions cycle staff will ensure that students who meet the criteria are still informed about alternative options if it was felt that the individual's aspirations may be met better elsewhere. Prospective students who do not meet the criteria will receive help by identifying suitable alternative opportunities to access Higher Education. To ensure participation and the access for opportunity; entry with a relatively lower tariff point will remain; and the opportunity to a fair audition and interview. Where a prospective student may only just miss the criteria the Creative Academy will offer the individual a recall audition and interview with advice on what they need to work on. The Creative Academy is also looking at bursary schemes to offer to underrepresented students in the sector. The Creative Academy provides information and promotes the provision of its Higher Education opportunities to prospective students at open

events, social media, exhibitions, meetings and the workplace ensuring a wide audience.

Provide tools and support mechanisms to all students from all backgrounds

The Creative Academy is committed to improve the success rates of students by constantly monitoring and driving down the non-continuation rates and identifying trends and reasons why students do not complete. To do this we are / will continue to work with students who are typically associated with higher levels of dropout and offer the right support. The Creative Academy have put a huge amount of emphasis on creating a wellbeing team after identifying a greater number of students are facing issues and challenges that effected their studies and in the long run could lead to non-continuation. The wellbeing team work with all students who are having issues whether they are personal, academic or other. The students that tend to engage in activity are those who are from socioeconomic disadvantaged backgrounds, low achievers at F.E level due to dyslexia and all other types of student with disability / need of extra educational help. The wellbeing team provide information, advice, guidance and support on extra study skills, nutrition, counselling and all aspects to help a student become successful in their study. The Creative Academy has an extremely high ratio of tutors to students as commended by the Quality Assurance Agency. The students have tutors that will support them in several ways including tutorial, study skills and extremely small size classes to ensure an excellent learning experience that is personalised and unique to each student.

Ensuring all students from all backgrounds achieve

The Creative Academy is committed to ensuring that all students from all backgrounds successfully complete their study to the highest level possible. In order to combat and bridge any attainment gaps from groups that are considered underrepresented such as Black Minority ethnic and students with disabilities the Creative Academy will continue to place a huge amount of emphasis on staff development to ensure they have the skills and knowledge to help students achieve. The staff with the right skill set will ensure that they are able to identify those with additional needs by mentoring and tutoring students and regularly checking progress. The academy will provide an inclusive environment to ensure that all students are treated equally without prejudice or discrimination. It is an expectation that every student has a personal development plan which outlines their strengths and weaknesses and areas for development, whilst the student should take ownership of these plans, staff will monitor, support and contribute suggestions to ensure the successful completion of studies.

Ensuring progression of our graduates and non-completion students

The Creative Academy will provide opportunities for progression for all students including those with barriers such as social, economic and emotional. The Creative Academy is fully committed to be engaged in ensuring its graduates progress into graduate employment of a

Document Version: <Version 1.1. (31.08.18)>

suitable level or enter further study at a suitable level such as level 6 for graduates of the foundation degree or level 7 for graduates of the BA (Hons). The Creative Academy will monitor their graduates and ensure that all students from all backgrounds are achieving progression. To achieve this; the Creative Academy will continue to build on its existing networks with alumni through mechanisms such as closed groups in social media. The Creative Academy will continue to develop relationships at both a local and regional scale with existing industry partners and engage with professionals in the dance sector as well as look to develop new ones to ensure exposure to employment opportunities, showcasing and networking opportunities are always available. The Creative Academy will ensure that it is fully aware of other Higher Education programmes at different institutes to ensure suitable opportunity for progression into further study for its graduates or non-completion students. One of the ways in which this will be achieved is to remain as a member of the Council for Dance, Drama and Musical Theatre (CDMT) and build relationships with other Higher Education providers.

Summary

The Creative Academy has ambitions to work with more prospective students from underrepresented groups in higher education and the creative industries specifically the dance sector. These include those from socioeconomic disadvantaged backgrounds, Black Ethnic minority groups, male population, disabled students and those with learning difficulties. The Creative Academy will commit to a fair policy that does not discriminate or exclude any groups that could be seen as being underrepresented based on factors such as religion, beliefs, disability, gender, sexual orientation whether data exists or not for all groups. The Creative Academy aims to raise aspirations of students by offering opportunities in an inclusive and supported learning environment where the student voice is the focal of every decision. The Creative Academy will actively work and engage with students to ensure their views are input into any future changes in developing access and participation by operating in an open, honest and clear manner. The Creative Academy will provide students with educational opportunities that enable them to gain the technical skills, business skills and knowledge required for employment and/or further study through its innovative vocational programme ensuring a professional delivery. The Creative Academy will provide students with the confidence in its provision of Higher Education; We will protect the interests of students studying on our programmes and continually make enhancements to meet the needs of employers.

Reviewing this statement

The Creative Academy Access and Participation statement will be regularly reviewed to ensure it is fit for purpose, up to date and effective. Student representation will be part of the process to ensure that it is fair and clear. Any changes to the plan will be uploaded to the website ensuring that it is accessible to prospective and current students.

Document Version: <Version 1.1. (31.08.18)>

For general enquiries and/or complaints regarding this statement please contact the Creative Academy using the information below:

- By phone - 01753 875400
- By email - info@creativeacademy.org
- By post - Creative Academy, 73a Stoke Poges Lane, Slough, Berkshire, SL1 3NY
- By website - using the contact us page
- Complaints - please see the complaints process on the website

Document Version: <Version 1.1. (31.08.18)>